



## Wyckham Blackwell Customer Coronavirus Response Update 15/6/20

To All Customers,

Thank you for your support since we recommenced Manufacturing and Deliveries at the end of April 2020.

We have adopted new working practices and procedures to assist us to implement the latest Government Physical Distancing and Hygiene advice which has allowed us to continue to gradually increase the numbers of our Manufacturing Team who are back at work.

We have now moved from having a skeleton level of staff to a reduced level of staff.

We are aiming to still achieve our usual high Service Levels however we would ask all of our customers to try to give us your updated delivery dates as soon as you have them for existing orders/call offs so we can re-schedule accordingly and to give us as much notice as you can for new orders.

Our Current Lead Times are updated weekly on our website and our Sales, Administration and Design Teams can be contacted on their usual telephone numbers and e-mail addresses.

Kind Regards

15/6/20

Stephen Thompstone, CEO

